

Functions

Pymont Point Hotel has several packages that will meet the needs of any event whether it's a birthday gathering or a corporate function. For further info contact us at manager@pymontpoint.com.au or (02) 9660 1908

Areas

SPEAKEASY

*Accommodates **20 people** for sit down lunches or dinners and up to **35 people** for cocktail functions.*

MINIMUM SPEND REQUIREMENT

SUNDAY TO THURSDAY	\$1000
Recommended split is \$550 food and \$450 beverages	
FRIDAY & SATURDAY	\$1500
Recommended split is \$900 food and \$600 beverages	

MARGOT'S LOUNGE

*Accommodates **30 people** for sit down lunches or dinners and up to **50 people** for cocktail functions.*

MINIMUM SPEND REQUIREMENT

SUNDAY TO THURSDAY	\$1500
Recommended split is \$850 food and \$650 beverages	
FRIDAY & SATURDAY	\$2000
Recommended split is \$1100 food and \$900 beverages	

KARMA OR VERANDAH (ADDITIONAL DECK SPACE \$500)

*Accommodates **40 people** for sit down lunches or dinners and up to **65 people** for cocktail functions.*

MINIMUM SPEND REQUIREMENT

SUNDAY TO THURSDAY	\$1500
Recommended split is \$850 food and \$650 beverages	
FRIDAY & SATURDAY	\$2500
Recommended split is \$1400 food and \$1100 beverages	

KARMA & VERANDAH COMBINED (ADDITIONAL DECK SPACE \$1500)

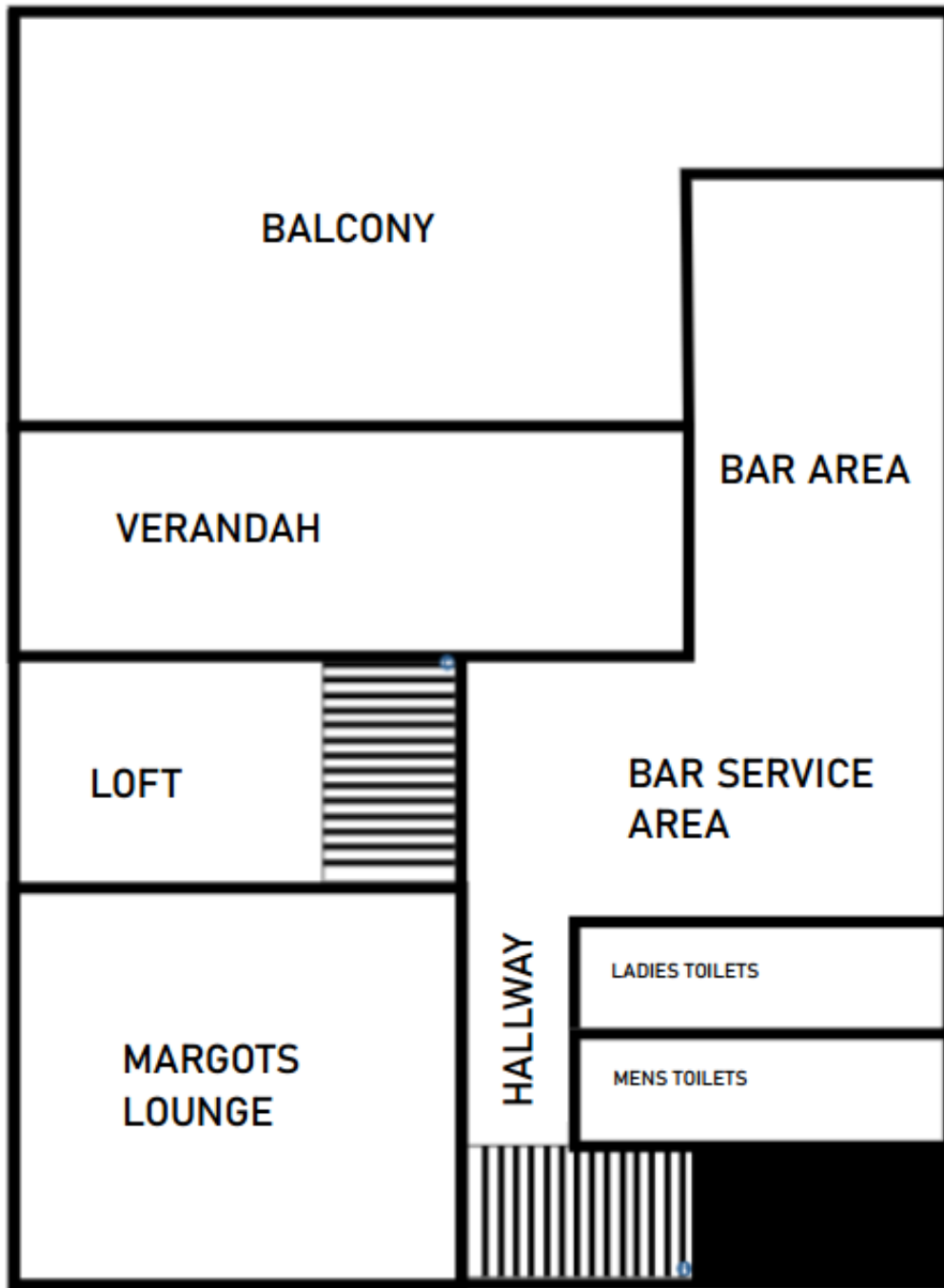
*Accommodates **80 people** for sit down lunches or dinners and up to **150 people** for cocktail functions.*

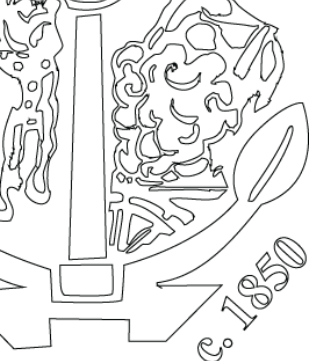
MINIMUM SPEND REQUIREMENT

SUNDAY TO THURSDAY	\$3500
Recommended split is \$1700 food and \$1300 beverages	
FRIDAY & SATURDAY	\$5000
Recommended split is \$2800 food and \$2200 beverages	

Floor plan

THE PYRMONT POINT HOTEL
FIRST FLOOR
BAR AND FUNCTIONS AREAS





Food...

CANAPÉ PLATTERS

Each platter offers **30 portions**. We recommend 6-8 canapés per person.

COLD CANAPÉS

Charcuterie Board with rustic breads and dips	\$150
Sweet & Spicy Popcorn Cauliflower, shallots, ranch sauce(v)	\$100
Tomato, spanish onion, kalamata olive & basil bruschetta w balsamic glaze & crumbed feta(v, voa)	\$120
Prawn rolls, brioche bun, lettuce, prawn mix	\$150
Beef Brisket, caramelised onion & goats cheese tarts	\$120
Antipasti Skewers, cherry tomato, olives, boconcini, artichoke, basil (v, voa, gf)	\$100

HOT CANAPÉS

Cocktail Spring Rolls			
Choice of	Vegetarian		\$110
	Duck		\$135
Vegetarian Samosa w mint yoghurt (v)			\$110
Steamed dumplings w soy dipping sauce			\$110
Choice of	Pork		
	Prawn		
	Vegetarian (voa)		
Salt & pepper squid, capsicum, shallots, aioli, lemon salt (gf)			\$120
Four Cheese arancini, saffron mayo, pecorino			\$120
Tiger Prawn & Chorizo Skewers w chimichurri (gf)			\$150



Beetroot hummus, toasted sourdough baguette, pickled red onion
pomegranate & crispy chickpeas (vegan) **\$120**

Sliders

Choice of Pulled beef, cheese, pickles, burger sauce **\$180**
 Pulled Pork, sriracha mayo, slaw **\$180**
 Falafel, curry mayo, coral lettuce, tomato **\$160**

Gourmet Pies - ask for current selection **\$135**

Gourmet Sausage Rolls **\$120**

Pork & Fennel w apple sauce
Angus beef w house made ketchup

Vegetarian mini quiche (v) **\$120**

Gin & Beetroot Cured Salmon, charcoal cracker, avocado puree
cream cheese, dill **\$180**

CAKEAGE & CANDY TABLES

Flat fee \$30

*All functions may BYO special occasion cake or cupcakes.
Cake will be cut and supplied w serviettes as required.*

DESSERT CANAPES

Chocolate Tart w Salted Caramel **\$120**
Lemon Tarts w Frangelico Berries **\$120**
Triple Chocolate Brownie, Chantily Cream (gf) **\$120**

You must look after all setup on the day & dismantling at the end of the function. Set up times are dependant of other functions that may be booked on the same day.



...& drinks

STANDARD PACKAGE

Angove Chalk Hill Blue NV Sparkling
Chalk Hill Semillon Sauvignon Blanc, 2019
Riverlands, SA
The Potting Shed Rose, 2022
Chalk Hill Cabernet Merlot, 2019 Riverlands, SA
Draught beers (Exc Seasonal) & ciders, light
beer, mineral water & soft drinks

2 Hours \$65 per head

3 Hours \$75 per head

4 Hours \$85 per head

DELUXE PACKAGE

Howard Park Jete Petit Sparkling NV, WA
Marqui de Pennaulier Rose, 2018, France
Pikorua Sauvignon Blanc, 2022 Marlborough NZ
12 Signs Chardonnay, 2020 Hill Tops, NSW
Mandoleto Pinot Grigio, 2019, ITALY
Hare & Toroise Pinot Noir, 2019, Yarra Valley, Vic
Slow Shiraz, 2018 Adelaide Hills, SA
Mesta Organic Temranillo, 2019, Ucles, Spain
Draught beers & ciders, light beer, mineral water
& soft drinks

2 Hours \$115 per head

3 Hours \$135 per head

4 Hours \$170 per head

PREMIUM PACKAGE

Angove Chalk Hill Blue Label NV Sparkling
Tread Softly Moscato, SA
Pikorua Sauvignon Blanc, 2022 Marlborough NZ
Twelve Signs Chardonnay, 2018 Hilltops, NSW
The Potting Shed Rose, 2022
Slow Shiraz, 2018 Adelaide Hills, SA
Draught beers & ciders, light beer, mineral water
& soft drinks

2 Hours \$75 per head

3 Hours \$85 per head

4 Hours \$95 per head

ON CONSUMPTION

Beverages can also be charged to a bar tab – simply **select** what you would like to be made available to your guests (ie. Open bar tab or restricted to house wines, draught beers & ciders).

You can choose to set a cut off limit or constant updates are available throughout the night by asking any of the bar staff.



Procedures

DECORATION AND SET UP

Balloons and decorations may be used on the night of your function. Please note we do not allow blue tack or sticky tape on the walls. Access to your function area is dependent on daytime bookings so please confirm a time with our functions manager.

Deliveries of balloons and cakes are generally fine any time after 11am on the day of your function.

UNDERAGE GUESTS

We welcome all guests under 18 y.o. at our venue. They must be supervised by a parent or guardian at all times. Underage guests are only permitted in the bistro area and in the first floor function spaces. Please inform any guests bringing underage patrons to a function that:

- Access to the hotel is through the rear Bistro doors (John St Square)*
- All underage guests must have vacated the premises by 10PM*

AUDIO VISUAL EQUIPMENT

We offer the following equipment for use with function bookings:

- Plasma screens in all 3 function spaces for a slideshow*
- Cordless Microphone for speeches*

If you wish to have a photo slide show please contact the venue for instructions.

Slide shows must be tested at the venue 1 week prior to your function

Music options at our venue include:

- In-house playlist with over 5000 songs*
- Lightning/USB-C for each function space for your device*
- A DJ is permitted if either Karma or Karma & Verandah are booked but they must be able to plug into our speaker system using 2x XLR cables which they must provide*

Use of equipment in each area is available only for functions which have exclusively hired the space.

FINAL CONFIRMATIONS

All event details including food and beverage must be finalised two weeks prior to your function

Food must be paid in full one week prior to your function

BOOKING CONFIRMATION & CANCELLATION POLICY

Function bookings are confirmed on receipt of a signed booking form along with an agreed deposit.

Cancellation of a confirmed booking must be made in writing and is subject to the terms listed under "Terms & Conditions".



Terms & Conditions

DEPOSIT & BOOKING PROCEDURE

Your function date is confirmed on receipt of signed Pymont Point Hotel Function Confirmation Form, along with a deposit to the amount specified. This deposit will be credited to your account under the condition that the minimum spend requirement is met. Should we not receive confirmation as stated, Pymont Point Hotel reserves the right to release the booking.

MINIMUM SPEND REQUIREMENTS

The minimum spend requirements for each function space are as follows unless stated otherwise:

Karma – Friday & Saturday; \$2,500, Sunday to Thursday ; \$1,500 (Additional Deck Space \$500)

Verandah – Friday & Saturday; \$2,500, Sunday to Thursday ; \$1,500 (Additional Deck Space \$500)

Karma + Verandah – Friday & Saturday; \$5,000, Sunday to Thursday; \$3,500 (Additional Deck Space \$1500)

Margot's – Friday & Saturday; \$2000, Sunday to Thursday; \$1,500

Speakeasy – Friday & Saturday, \$1500, Sunday to Thursday, \$1000

PAYMENT TERMS

Payment will be processed at close of function unless prior arrangements have been made with Hotel management and confirmed in writing. Please note that only credit cards or cash are accepted. Where invoices are arranged, payment terms are strictly three (3) working days

Payments received after 3 working days are subject to a 5% surcharge.

Payments made by Credit Card are subject to merchant fees of upto 3%

FOOD & BEVERAGE CONFIRMATION

We require a minimum of fourteen (14) days notice of your menu requirements, including food and beverage selections. Pymont Point Hotel reserves the right to alter products to a similar product if the product requested is not available.

CANCELLATION

Cancellation of a confirmed booking must be received in writing. The following terms are applicable:

- If received over 60 days prior to the function, the deposit is refunded in full.
- If received inside 60 days, 25% of the estimated total function cost is payable to Pymont Point Hotel.
- If received inside 30 days, 50% of the estimated total function cost is payable to Pymont Point Hotel.
- If received inside 7 days, the entire estimated function cost is payable to Pymont Point Hotel.

CONSUMPTION POLICY & RSA

Strictly no food or beverage may be brought onto Pymont Point Hotel premises for consumption unless prior authorisation has been given by the hotel. There may be additional charges including corkage

Pymont Point Hotel promotes responsible service of Alcohol. Management reserves all rights.

SECURITY

The organiser must conduct their function in full compliance with the rules and regulations of Pymont Point Hotel management and all applicable laws, including liquor laws, health and safety regulations and fire regulations. Pymont Point Hotel reserves the right to eject from the premises any person or persons who behave in a manner deemed to be objectionable.

Management at its discretion may require the client meet the costs of Pymont Point Hotel providing security.

LOSS OR DAMAGE

Pymont Point Hotel will take all necessary care but cannot take responsibility for damage or loss of objects or personal belongings left on the premises before, during or after the function.

The organiser is financially responsible for any damage sustained or loss incurred to Pymont Point Hotel property, fixtures or fittings, whether through their own actions or the actions of their guests or contractors. Nothing is to be attached to any part of Pymont Point Hotel property without the prior written approval of management.

DELIVERIES

Pymont Point Hotel must be notified in advance of any deliveries to be made. All items must be marked with the name, date and time of the function along with the number of items being delivered.

FUNCTION CONTENT

If Pymont Point Hotel management feels that a function may be in any way detrimental to the normal running of the business or may in any way affect its reputation, they reserve the unconditional right to cancel that function without liability.

CLEANING

Normal cleaning costs are included as part of the function. Any additional cleaning requirements from the function which are considered to be over and above normal cleaning may incur additional charges for the function organiser.

ACCEPTANCE

On payment of the deposit amount and return of the signed Function Form, it is assumed that the Hirer accepts the terms and conditions outlined above.